



# City of Kenora

## Committee of the Whole Agenda

Monday, December 10, 2012

3:30 p.m. to 6:30 p.m.

City Hall Council Chambers

### A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its December 17th meeting:-

- Amend "Schedule D" By-Law #168-2004 to increase the water and sewer rates

### B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

### C. Motion for Confirmation of Previous Committee Minutes:

That the Minutes from the last regular Committee of the Whole Meeting held November 13, 2012 be confirmed as written and filed.

### D. Deputations:

N/A

### E. Reports:

## Business Administration

Lead: Councillor Lunny, (Alt. Councillor McMillan)

Item	Subject	Disposition
1.	K.D.S.B. Report from Councillor Roussin	Monthly Update
2.	Non-Union Overtime Policy <b>Recommendation:</b> That Council hereby approves the City of Kenora Overtime –Non-Union Policy #HR 3-5; and further  That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.	.....
3.	ROMA/OGRA Conference Attendance <b>Recommendation:</b> That authorization be hereby given for the following Members of Council to attend the ROMA/OGRA 2012 Annual Conference taking place February 24 to 27, 2012, in Toronto, ON:- ; and further	.....

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

**4. Accounts Receivables Write-Offs** .....

**Recommendation:**

That Council hereby approves the write off of accounts receivables for the year 2010 totalling \$55,727.51 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

**5. Council Term – Year in Review** .....

**Recommendation:**

That a copy of the report reviewing the achievements for the 2012 year of Council be posted on the City’s portal and made available to the media.

**6. Customer Service Policy** .....

**Recommendation:**

That Council hereby approves the City of Kenora Customer Service Standards policy; and further

That Council hereby gives three reading to a by-law to amend the Comprehensive Policy Manual for this purpose.

**7. Discontinuation of Overnight Camping** .....

**Recommendation:**

That as requested by the Township of Sioux Narrows-Nestor Falls, the Council of the City of Kenora hereby supports and endorses the following resolution:

Whereas the Ministry of Natural Resources has announced the end of overnight camping in ten provincial parks in Northern Ontario, including Caliper Lake Provincial Park in the Township of Sioux Narrows - Nestor Falls, Fushimi Lake, Greenwater, Ivanhoe Lake, Mississagi, Obatanga, Rene Brunelle, Springwater, The Shoals and Tidewater; and

Whereas the decision will result in job losses for Northern Ontarians and negatively impact tourism and Northern Ontario's way of life; and

Whereas local stakeholders and municipalities have not been consulted on these closures and have been denied the opportunity to make these parks more sustainable;

Now therefore be it resolved that the Council of the Corporation of the City of Kenora hereby petitions the Legislative Assembly of Ontario to immediately suspend plans to cancel overnight camping at the ten provincial parks named above; and further

That Kenora Council supports Sioux Narrows-Nestor Falls in its efforts to consult with various stakeholders and regional economic development organizations regarding the long-term viability of preserving Northern Ontario's provincial parks.

**8. Logo Adoption** .....

**Recommendation:**

That Council endorses the adoption of the new brand logo for the City of Kenora; and further

That the former corporate City logo along with the former branded Kenora tree logo be eliminated through a transition phase; and further

That all City departments move towards integrating the new branded logo in a "phase in process" as logo items require replenishing or replacing with a complete phase in no later than January 1, 2014; and further

That the Branding Logo Policy #PP-4-1 is hereby repealed; and further

That Council hereby approves the amended Logo Policy #CU-1-1; and further

That Council give three readings to a bylaw to amend the Comprehensive Policy Manual for this purpose.

**9. Municipal Infrastructure Investment Initiative Funding** .....

**Recommendation:**

That Council of the City of Kenora hereby commits to completing a Municipal Asset Management Plan by the end of 2013 as required under the Municipal Infrastructure Investment Initiative (MIII) Funding; and further

That a copy of this resolution be submitted to the Municipal Infrastructure Investment Initiative Secretariat indicating the City's commitment to complete its Asset Management Plan.

**10. Regional Decision Making** .....

**Recommendation:**

That Council of the City of Kenora express its support for increased regional decision making for Northern Ontario on issues currently under Provincial jurisdiction, including natural resources, energy, infrastructure and land use planning; and further

That Council call on the leaders and candidates for leadership of the three elected Provincial political parties to outline their support or non-support of providing increased regional decision making powers to Northern Ontario; and further

That the Northern Policy Institute be asked to develop a proposal that outlines options and processes that would enable increased regional decision making in Northern Ontario.

**11. Various Committee Minutes** .....

**Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- October 23 & November 20 – Community Policing Committee
- October 25 – Budget Committee
- November 13 – Committee of the Whole
- November 14 – Property & Planning
- November 19 – Special Committee of the Whole
- November 21 – Environmental Advisory Committee

That Council hereby receives the following Minutes from other various Committees:

- September 26 – Kenora Police Services Board
- October 24 – District of Kenora Home for the Aged

- October 31 – Lake of the Woods Development Commission; and further

That these Minutes be circulated and ordered filed.

**12. 2013 Water & Sewer Rate Increase** .....

**Recommendation:**

That as recommended by BMA Management Consulting Inc. in the Water and Wastewater Long Range Financial Plan Forecast approved by Council resolution on November 21, 2011, the 2013 water and sewer rates be increased by 10% over the 2012 rates; and

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend "Schedule D" By-Law #168-2004 to increase water and sewer rates as set out on the attached "Schedule D"; and

That Council give three readings to a by-law for this purpose; and further

That this by-law shall take effect and come into force on January 1, 2013.

## Community Services

**Lead: Councillor McMillan,** (Alt. Councillor Lunny)

Item	Subject	Disposition
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No reports.

## Economic Development

**Lead: Councillor Smith,** (Alt. Councillor Roussin)

Item	Subject	Disposition
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**1. Street Food Vendors** .....

**Recommendation:**

That as recommended by the Lake of the Woods Development Commission Council hereby approves the continuation of the Street Food Vendor Program in 2013; and

That the revised Request for Proposal (RFP) for the Street Food Vendor Program is hereby approved; and further

That the RFP include the operating dates for the 2013 season as May long weekend to September long weekend.

**2. Phase III DTR Capital Project –Fednor & NOHFC** .....

**Recommendation:**

That administration be directed to develop and submit Phase I (FedNor) and Stage 1 (NOHFC) applications for funding for the Phase III Downtown Revitalization Capital Project.

**3. Phase III DTR Capital Project – MIII** .....

**Recommendation:**

That administration be directed to develop and submit an Expression of Interest to the Municipal Infrastructure Investment Initiative (MIII) Capital Program for funding for the Phase III Downtown Revitalization Capital Project.

**Emergency Services**

**Lead: Councillor Drinkwalter, (Alt. Councillor McKay)**

Item	Subject	Disposition
<b>1.</b>	<b>Renewal of 911 Central Emergency Reporting Agreement</b>	.....

**Recommendation:**

That Council authorize a renewal of the 9-1-1 CERB Service contract with the Ontario Provincial Police for the City of Kenora’s residential population at a cost of \$8,610.23; and further

That this costing remains constant for the 5-year term of this CERB agreement; and further

That Council gives three readings to a by-law to authorize the execution of an agreement between the Corporation of the City of Kenora and the Ontario Provincial Police for a five year term commencing on February 17, 2013 and expiring on February 16, 2018.

**Operations**

**Lead: Councillor McKay, (Alt. Councillor Drinkwalter)**

**Alt.:**

Item	Subject	Disposition
<b>1.</b>	<b>2013 Hourly Equipment &amp; Truck Rental Tender</b>	.....

**Recommendation:**

That the tenders be received for the Hourly Rental of Equipment and Trucks for 2013; and further

That the attached ranking lists for Hourly Rental of Equipment and Trucks for 2013 be accepted and adopted for the purposes of hiring non-owned equipment and Trucks during the period of January 1 through to December 31, 2013.

<b>2.</b>	<b>Acquisition of Transit Buses – Conventional &amp; Handi Transit</b>	.....
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**Recommendation:**

That Council of the City of Kenora hereby authorize the Procurement of one conventional transit bus and one specialized transit bus on an exclusive basis pursuant to a process and on terms and conditions set out in the RFP with Metrolinx; and

That Mike Mostow, Fleet Manager be authorized to perform any action and provide any required recommendations, instructions and approvals to complete the Procurement within the scope of this; and further

That the Mayor and City Clerk be authorized to sign the attached Schedules E, F, G and H of this Agreement.

**3. Transit Bus Service Tender** .....

**Recommendation:**

That the only tender for the provision of transit and accessible transit services received from First Canada ULC under contract to the City of Kenora, in the amount of \$1,106,073 (plus HST), be hereby received and accepted; and further

That Council give three readings to a bylaw to authorize an agreement between First Canada ULC and the City of Kenora for the provision of Conventional Transit Services.

**4. 2012 Water & Wastewater Monthly Summary - October** .....

**Recommendation:**

That Council of the City of Kenora hereby accepts the October 2012 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Jim Campbell, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

**Next Meeting:**

- Monday, January 14, 2013

**Motion - Adjournment to Closed Meeting:**

**That** this meeting be now declared closed at \_\_\_\_\_ p.m.; and further

**That** pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) Personal Matters about an Identifiable Individual**

**Reconvene to Open Meeting:**

**Adjournment.**